



LIVERMORE VALLEY JOINT UNIFIED SCHOOL DISTRICT

Regular Meeting of the

MEASURE J

CITIZENS' BOND OVERSIGHT COMMITTEE

Measure J Meeting Minutes – ADOPTED

Date: February 8, 2017

Location: District Office, Board Room

Recorded by: Kareen Knowles

<u>Committee Members:</u>	<u>Representing:</u>	<u>Present</u>	<u>Not Present</u>	<u>Term</u>	<u>Term Expires</u>
Barbara Bailey	Community at-Large	x		2 years	2018
Holly Barker	Community at-Large	x		2 years	2018
Timothy Buskard	Parent-Teacher Organization		x	2 years	2018
Karie Chamberlain	Community at-Large	x		2 years	2018
Betty Cleveland	Senior Organization	x		2 years	2018
Vaughn Draggoo	Community at-Large	x		2 years	2018
James Fisher	Parent Community	X		2 years	2018
Kareen Knowles	Business Organization	x		2 years	2018
Robert Kroepfl	Parent Community	x		2 years	2018
Kevin Lalor	Business Organization	x		2 years	2018
J. David Lopez	Community at-Large	x		2 years	2018
Will Macedo	Taxpayer Organization	x		2 years	2018
Chuck Oien	Community at-Large		x	2 years	2018
David Voltz	Alternate		x	2 years	2018
<u>District Staff:</u>					
Susan Kinder	Chief Business Official	x			
<u>Invited Guests:</u>					
Tim Boczanowski	Bond Program Director	x			

I. **CALL TO ORDER**

A quorum being present, Committee Chair J. David Lopez called the meeting to order at 6:33 p.m.

II. **AUDIENCE COMMUNICATION**

There was no communication from the audience.

III. **MINUTES**

The minutes from the November 29, 2016 meeting were reviewed. There was a motion to approve by Holly Barker and a 2nd by Betty Cleveland. All in attendance voted to approve the minutes with 2 abstentions by James Fisher and Will Macedo. Minutes Approved.

IV. **INTRODUCTION OF BOND PROGRAM MANAGER**

Tim Boczanowski was introduced to the Committee and shared his background.

V. **SCHOOL CONSTRUCTION PROCESS & IMPLEMENTATION PLAN UPDATE**

Mr. Boczanowski provided an overview of the Bond activities since the last meeting as well as an implementation plan update. A broad review of the mission and vision was shared as well as critical success factors as created by the Facilities Advisory Committee. Methodology for data collection was also shared. In terms of priorities, the areas include the following:

Must do – Code compliance, ADA, structural safety, fire/life safety, Title 5, Title 9
Should do – Initial phase, 21st century learning, aging infrastructure, safety and security, curb appeal, equity, signature projects
Nice to do – Identify future phases

The remainder of Mr. Boczanowski's presentation will be reviewed at the next meeting.

VI. ROLE OF CITIZENS' BOND OVERSIGHT COMMITTEE

Ms. Kinder and Mr. Boczanowski reviewed the role of the Committee and emphasized the key role of communication to the public.

VII. FINANCIAL UPDATE

Ms. Kinder provided a financial update and shared the Revenue and Expense documentation for the Measure J Bond.

Action – Ms. Kinder to provide a key to the expense codes to Committee.

Action – Ms. Kinder to send Measure J financials to the Committee in advance of each meeting of the Committee.

VIII. MATTERS INTRODUCED BY THE COMMITTEE

The Committee may bring issues not on the agenda for further discussion during this agenda item, as well as additional information items that the Committee would like from the District. The items will only be recorded if a majority concurrence from the Committee is obtained. Significant discussion regarding the architect pool and engineering group selection occurred.

A motion was made by Robert Kroepfi to have the District provide the contract methodology utilized to select the design consultant, engineering firm and architectural firm. The motion was seconded by Will Macedo. The vote was as follows:

Ayes – B. Bailey, K. Chamberlin, J.D. Lopez, W. Macedo, J. Fisher and R. Kroepfi.

Noes – V. Draggoo, K. Lalor

Abstain – H. Barker, B. Cleveland, K. Knowles

The motion passed by a vote of 6 ayes, 2 noes and 3 abstentions.

Action – Ms. Kinder/Mr. Boczanowski to send Board policy document to Chair Lopez for distribution to Committee.

IX. NEXT MEETING DATES

The next meeting will occur on Wednesday, April 12 at 6:30 p.m. in the Board Room.

Action – Chair Lopez will send out a call for agenda items 2 weeks prior to the next meeting. Any questions or issues raised by the agenda will be brought to Chair Lopez 1 week prior to the meeting. The finalized agenda will then be posted publically on the Friday prior to the meeting.

X. ADJOURNMENT

There being no further business before the Committee, Chair Lopez adjourned the meeting at 8:34 p.m.